Woodchester Endowed Church of England (VA) Primary School

Our church school community seeks to inspire children and adults to love, learn and flourish together so we may become everything God has created us to be.

Headteacher's Report to Governors
Full Governor Body Meeting 25th September 2023

Context of the school – September 2023

Total number of children on roll: 135 pupils: 65 boys/70 girls
Free School Meals = 7
Pupil Premium = 9
Service children = 1
English as an additional language (EAL) = 6
SEN = 15 children (My Plan or My Plan+) and 2 children with Educational Health Care Plans (EHCP)

	Rec	Y1	Y2	Y3	Y4	Y5	Y6
Total Pupils	19	20	20	21	14	21	19
Boys	8	9	10	6	5	12	14
Girls	11	11	10	15	9	9	5
Pupil Premium	0	3	0	3	1	1	1
Service Chn						1	
Free School Meals	0	3	0	2	1		1
English additional language		1	1		1	0	3
Special Educational Needs on register	1	3	1	2 +EHCP	3	2	3 +EHCP
CIC (child in need)	0	0	0	0	0	0	0
POST LAC (Looked After Child)	0	0	0	1	0	0	0
Summer born							

22-23 Academic Year

- 9 children joined the school during 2022 2023
- 10 children left the school during 2022 2023
  - 4 to private school
  - 4 to schools due to a move out of catchment
  - 2 to other local schools (including a child with an EHCP)

23-24 Academic Year

- 5 children joined the school in September 2023
  - 3 previously home educated
  - 1 moved into the area
  - 1 from another local school
  - 19 children have joined in Reception 2023

Staffing News and Organisation

- The Co-headteacher structure begins with Mrs Pennington working as headteacher (0.6 – 3 days) and Mrs Loomes working as headteacher (0.4 – 2 days)
- We welcome Mrs Abbie Coombs who was appointed as class teacher and is teaching Hawthorn Class. Mrs Coombs is an experienced teacher.
- Mrs Megson moved to teach in Willow Class (Y6) as a job share with Mrs Loomes following the introduction of the co-headship.
- Mrs Turk (teaching assistant) is working full time in order to support a child with additional needs 1:1.

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- Mrs Holmes continues in her role as SENCO role and is due to gain the National Award for Special Educational Needs Coordination (NASENCo) in January 2024.
- Mrs Holmes will now take PPA as part of her time in school rather than having this paid. This means that Mrs Adams (Forest School Leader) will provide Forest School for Ash Class.
- Mrs Boulton (Teaching Assistant) will complete her ELSA (Emotional Literacy Support Assistant) training during the Autumn 23 term.

Staff Absence – Summer Term 2023

1 MDSA – 7 sessions 1 Teaching Assistant – 1 day
1 Teacher – 25 days 1 Teacher – 2 days 1 Teacher - 5 days 1 Teacher – 5 days
1 Teacher ½ day – unpaid leave 1 teacher 2 half days – unpaid

We had a significant and unusual amount of teacher absence during summer 2023 due to sickness and bereavement. The impact of this alongside other cover requirements such as attendance at courses, has been a large reduction in the planned 'supply' budget. This will not be renewed until April 2024.

Teacher Staffing Structure

Co-Headteachers: Lynn Pennington and Lynne Loomes

Mrs Kate Holmes (Mon-Thurs)	**Mrs Claire Banks (Friday)**	**Mrs Jasmine Jordan (Mon-Friday)**	**Mrs Abbie Coombs (Mon-Friday)**	**Miss Isobel Smith (Mon-Friday)**
Years R&1 'Ash'	Years R&1 'Ash'	Years 1&2 'Beech'	Years 3&4 'Hawthorn'	Years 5&6 'Juniper'

Mrs Lynne Loomes (Mon-Wed)	**Mrs Debbie Megson (Thurs-Fri)**	**Mr Jay Leaman (Wed/Thurs pm)**	**Mrs Helen Latham (Thur & Fri pm)**	**Mrs Lynn Pennington (Mon-Wed)**	**Mrs Lynne Loomes (Thurs-Fri)**
Year 6 'Willow'		All classes Atlas PE Coach	PPA for Beech/Juniper	Headteacher	Headteacher

Teaching Assistants and other staffing

Mrs Kelly Lusty (Monday-Friday)	**Mrs Marianne Wilkins (Mon-Friday)**	**Mrs Kath Clark (Wed-Friday am)**	**Mrs Laura Turk Mon/Tues am Mon-Friday pm**	**Mrs Marie Boulton (Mon-Friday am) (Mon/Wed/Fri pm)**	**Mrs Annette Cook (Mon-Friday am) (Mon/Tues/Wed pm)**
Years R&1 'Ash'	Years 1&2 'Beech' ELSA support	1:1 support Hawthorn	1:1 support Hawthorn	Years 3&4 'Hawthorn' Forest School/ELSA	Years 4&5 'Juniper'
Mrs Debs Adams Full time			**Visiting Music Teachers**	**Administrator**	**Finance Officer**
1:1 support am Interventions/SEND pm HLTA (PPA cover)/Forest School			D Tye – brass/woodwind/ P Jones – drums R Tuttle - guitar	Mrs Natalie Abrams Mrs Laura Turk (Wed/Thurs/Fri am)	Mrs Natalie Abrams
Midday Supervisors: (day dependent)	Mrs K Clark/Mrs M Wilkins/Mrs E Penney/Mrs C Turk/Mrs R Beavis/Mrs L Turk (1:1)				

Indeed, the body does not consist of one member but of many' (1 Corinthians 12; 14-16)

'Love, Learn and Flourish Together'

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Subject Leadership Responsibilities

Maths – Mrs K Holmes
Literacy – Mrs Jordan
Phonics – Mrs K Holmes/Mrs Jordan
RE – Miss I Smith
Science – Mrs L Loomes
PE Curriculum – Mrs Coombs (Fixtures – SLT/office)
History – Mrs C Banks
Geography – Mrs J Jordan
Art – Mrs D Megson
DT – Mrs D Megson
Music – Mrs H Latham
Computing – Mrs L Loomes
RSHE (Relationships Education and Health Education) – Mrs Coombs
Modern Foreign Languages - Mrs Pennington
EYFS – Mrs Holmes
Spirituality – Mrs K Holmes
Designated Safeguarding Lead – Mrs Pennington/Mrs Loomes
Deputy Designated Safeguarding Leads –Mrs K Holmes
Designated staff member for Looked After and Previously Looked After Children – Mrs Holmes

Safeguarding

Designated Safeguarding Lead: Mrs Lynn Pennington and Mrs Lynne Loomes
Deputy: Mrs Kate Holmes
Link Governor: Mrs Sally Bull. Sally regularly monitors the Single Central Record with Natalie Abrams (Finance Office). Single Central Record training continues to be available for Governors, Headteachers and Administrators. The Single Central Record was checked during the OFSTED inspection in February 2023 and no issues were raised. Sally attended the Single Central Training for Governors 22nd Sept 21. Gloucestershire Safeguarding Children Partnership's offer SCR checks with the administrator. This was last done in October 2022 and will be done again during 2023 2024. Headteacher attended Single Central Record training for Headteachers on 17th May 22. Headteacher should sign off at least once every other month that they have undertaken a check. Mrs Loomes will attend this training before the end of this academic year.

Keeping Children Safe in Education – updated version September 2023.
The expectation is that all governors read this document in its entirety and this is recorded.

- Key Messages in Keeping Children Safe in Education 2023 – see attached document
- Summary of Changes in Keeping Children Safe in Education 2023 – see attached document
- Summary of changes in Keeping Children Safe in Education 2023
    - Focus on Governor/DSL/Staff expectations, roles and responsibilities regarding **filtering and monitoring** systems
    - Change from 'children missing education' to '**children absent from education'** to support children who are absent or regularly absent from school
- **Concerns about Staff** – schools must inform the LADO in the case of an allegation relating to an individual using your school premises whilst running and activity for children
- **Filtering and Monitoring**: Mrs Loomes and Mrs Bull attended a training course on this last week. Mrs Bull will feed back further information to governors.

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Attendance

The DfE guidance regarding attendance which came into force in September 2022 'Working together to improve school attendance' still applies. The school joined the DfE 'sharing daily attendance data' scheme during 22 23.

What is expected of governors?

- **All pupils**: they take an active role in attendance improvement, support their school to prioritise attendance and work with leaders to set whole school cultures; ensure leaders fulfil expectations and statutory duties; ensure school staff receive training on attendance.
- **Pupils at risk of becoming persistently absent (approaching 90% attendance)**: they review attendance data and help leaders focus support on the pupils who need it.
- **Persistently absent pupils (less than 90% attendance):** they review attendance data and help leaders focus support on the pupils who need it.
- **Severely absent pupils (less than 50% attendance):** they review attendance data and help leaders focus support on the pupils who need it.

The Attendance Policy and the daily processes flow chart has been updated for September 2023
School will continue to promote excellent attendance and keep parents updated on their children's attendance
Attendance data will continue to be shared at all FGB meetings as part of Head's report.

Attendance Data 2022 2023

Attendance 2022 2023	Whole School	Children entitled to FSM	Children with Special Educational Needs	Boys	Girls
Whole School Attendance %	96.3%	92.4%	94.5%	96.5%	96.0%
Absence %	3.7%	7.6%	5.5%	3.5%	4.0%
Unauthorised absence %	0.5%	1.9%	0.7%	0.4%	0.6%

Comparison of attendance with other schools in Gloucestershire Local Authority who share data		
Attendance Measure	**Percentage**	**Ranking**
Overall attendance	96.3%	Ranked 14 out of 231 schools
Overall absence	3.7%	Ranked 14 out of 231 schools
Persistently absent	9.0%	Ranked 64 out of 231 schools
Severely absent	0%	Ranked 71 out of 231 schools
Authorised absence	3.2%	Ranked 26 out of 231 schools
Unauthorised absence	0.5%	Ranked 21 out of 231 schools

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School Development Planning Priorities 2023 2024 and Self Evaluation Form (SEF)

Following our successful Ofsted inspection in February 2023 which conclude that we remained an 'Outstanding' school, our school development priorities continue to help us to strive towards our vision, 'Love, Learn and Flourish Together'. We want our curriculum to enable our children to flourish now as well as to prepare them for the opportunities, responsibilities and experiences of later life. Our 'theologically rooted' vision is driven by **1 Corinthians (12: 14-16)** – '**Indeed, the body does not consist of one member but of many'.**

Our curriculum intent includes:

- Opportunities to learn knowledge and skills
- An awakening and awareness of the world around them – joy of living and learning
- Developing high expectations and raising aspirations
- Understanding how to live safe and healthy lives

The school development plan has been organised with consideration to the OFSTED inspection framework into the following sections:

- Leadership and Management
- Quality of Education
- Disadvantaged pupils and pupils with Special Educational Needs and Disabilities
- Behaviour and Attitudes (linked to Christian distinctiveness)
- Personal Development (linked to Christian distinctiveness)
- Effectiveness of the Early Years provision

Please see the Woodchester Endowed School Development Plan – Priorities only and the attached SEF for further information. The SEF gives further information regarding these areas, namely, identifying areas of we have been working on the impact this has had and areas for future development. This was reviewed in July 2023 and will be reviewed again in October. The SEF and Action Plan were voluntarily provided to the OFSTED Inspection team in February 2023.

Statutory Assessment Data 2022 -2023

Please see Statutory Assessment Report 2023 attached. This gives our results for:

- Pupils achieving a Good Level of Development at the end of Reception (see also EYFS profile)
- Phonics Screening Check in Y1 and Y2
- Key Stage 1 Reading/Writing/Maths/Combined/Science
- Key Stage 2 Reading/Writing/Maths/Combined/Science/Grammar, Punctuation and Spelling

This year, the Local Authority moderated our Key Stage 1 assessment, including teacher assessment of Reading, Writing and Maths. The moderator was impressed by the accuracy of Mrs Jordan's assessments and the assessment processes used. This included the use of Teams to video children reading aloud.

Our KS2 results are very positive against the national data (see sheet). One hundred percent of children achieved age related expectations in the Reading SAT. This is a considerable and unique achievement for school. We were delighted that a number of children with special educational needs were included in this. National data for KS1/phonics/MTC/EYFS is yet to be released.

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End of Year assessment data 2022-2023 – Year 1, Year 3, Year 4, Year 5

Please see Summer 2022 2023 Assessment Data sheet for these year groups.

- Reading continues to be the core subject were attainment is strongest, however, the number of children working at or above age related expectations in maths is significantly increased and the gap is almost closed between reading and maths
- Writing is the weakest area and this continues to be a focus for school
- Year 5 greater depth data is very strong in all subjects, however, there is also a large group of children with special educational needs in this year group that need extra support
- Please be aware that cohort numbers are small (20 or less)

Premises

No work done over the summer holiday this year.
Enquiries have been made regarding replacement of existing lighting to LED. This will enable us to update lighting throughout school and the energy grant provided by the government in 2022 2023 will help pay for this. At present, we are waiting for survey and costs to be provided.

White Paper 2030

The Schools Bill is now not going ahead but the DfE says it is committed to the white paper's objectives.
The most important issues that school's need to be aware of include:

- All mainstream state-funded schools to deliver a school week of at least 32.5 hours per day applies from September 2024 at the latest. This is an expectation rather than a legal requirement but Ofsted may consider it in its judgement if you were not providing these hours and found this had an impact on the quality of education.
- Plans for all schools to move into academy trusts by 2030 is not going ahead
    - Schools with two consecutive Ofsted ratings below 'good' can be moved into an academy trust
    - The DfE is not enforcing the 2030 target and there are currently no plans to do so in the future.

Lynn and Sally are attending a course on run by the Diocese (Sept 2023) regarding this update to help governors consider the significance of this for Woodchester.

Training for governors

Attached is the Diocese Education Training brochure for 2023 24 which contains a number of training opportunities for governors to help support the distinctive needs of Church of England schools. I have also attached the most up to date information about courses for governors run by GCC.

Thank you
Lynn Pennington