Woodchester Endowed C. of E. (Aided) Primary School

Our church school community seeks to inspire children and adults to love, learn and flourish together so we may become everything God has created us to be

MINUTES OF CURRICULUM, STANDARDS & COMMUNICATION GOVERNORS' MEETING HELD ON MONDAY 16th January 2023 AT 4.30 PM

PRESENT: Mrs Sally Bull (Chair), Mrs Lynn Pennington (HT), Mr Philip Smith, Mrs Emma Limburn, Mrs Debra Adams, Mrs Alison Harrison, Daniela Di Vico (Clerk)

APOLOGIES: None

Item No.		
01.01.23	**Prayer and welcome** The Chair opened the meeting with a prayer and welcomed governors to the meeting.	
02.01.23	**Apologies:** None were received.	
03.01.23	**Minutes of last meeting:** AH proposed that the minutes of the Curriculum, Standards and Communication meeting held on 26th September 2022 were a true record and this was seconded by the HT LP. The Chair SB signed the minutes.	
04.01.23	**Matters arising from the last meeting:** The Chair went through the following action points from the previous meeting. I. ***03.04.22*** *The Chair stated that there has been a Foundation Governor vacancy as of August 2022. She had still not spoken to the church congregation but had put up a display featuring school activities on a noticeboard in the church.* SB has now spoken to the congregation and unfortunately there were no volunteers for Foundation Governors. She added, she has updated the display board in the church by adding images of starlings, the design has given the opportunity for the congregation to add notes to the board, it is proving to be successful. SB asked AH if she would keep the display board updated, AH agreed. II. ***06.10.22*** *The Staff Governor stated that they will talk with staff and collate opinions and feelings and added that social opportunities would have a positive impact on staff and their well-being.* DA, the Staff Governor, stated that there have been regular TA meetings which being held most Thursday mornings, she added, the TA's feel more part of a team.	

Chair initials ……

	III. ***08.10.22*** *The Chair SB asked committee members to appeal to their employers and manage release them to visit the school during the working day to enable Governors to complete school visits.* The Chair SB stated that a broader range of Governors are now completing these visits. IV. ***10.10.22*** *The HT stated that when governors added to the newsletter rather than having their own it worked very well and had proven to be successful in the past.* The Chair SB stated the Governors will continue to add to the school newsletter rather than having their own newsletter. SB added that she very much appreciated the support for the Cake Bar and the links with the community as well as a regular income it provides. V. ***05.04.22*** *The GLOSSI package was purchased, however, the first two appointments have been postponed. Meeting 1 will now take place 25th January. We have been offered an extra session due to this.* LP and AH to meet regarding GLOSSI shortly.	
05.01.23	**Conflicts of Interest:** No conflicts of interest were declared.	
06.01.23	**Developments in Science** Mrs Loomes gave an in depth presentation explaining the requirements to achieve the PSQM (Primary Science Quality Mark) which has been granted and ongoing work on delivery of the science curriculum. Please see that attached presentation.	
07.01.23	**Assessment** The Chair SB gave feedback on her observations in English. • Regular use and popularity of the new Library. • Use of floor books. • Pupil voice – there's a passion for reading but questions over the children's ability to understand their own reading skills and why their reading skills are important. • The writing lesson had strong cross curricular links to the environment and activists with a strong sense of sequence teaching. • SB asked the Governors to follow up subject leader meetings with school visits where possible AH gave feedback on her observations in Geography and History. • AH explained that she was very new to the school environment. The meetings she had were very productive and left her feeling that the teachers were committed to their subjects and had a lot of knowledge and experience. EL gave feedback on her observations in Maths and EYFS. • EL explained that the support with Glow Maths has now ended and now pupils are working independently. She found that Maths was being used across the curriculum and that children have an understanding of where they are.	**All Govs**

Chair initials ……

	• EL stated that since the change in the EYFS curriculum, there appears to be less red tape. The monitoring is far more trusted and evidence is now summarised and the recording of evidence is reduced. Governors agreed to stick with what has already been agreed with June follow up visits.	
08.01.23	**Assessment** The HT presented the Assessment Results for term 2 for Reading, Writing and Maths and stated that she was pleased with the results of the assessments (White Rose and STAR assessments) so far but needs to investigate Year 4. GQ – How do you manage the accuracy of assessments? HT – I feel that STAR is a little generous so we have upped requirements for the bands. GQ – Writing continues to be a challenge although you have interventions in place. HT – We are doing work on vocabulary and sentence structure in class and reading outside of class which is freeing up time to focus on writing.	
09.01.23	**Pupil Premium** The HT LP presented the Pupil Premium Strategy Statement and explained that the funding will also be used for other children that may need extra help. She added that since school meals were being offered to children in Reception, Year 1 and Year 2 parents for free parents aren't applying for additional help and therefore some possible Pupil Premium income may be missed. GQ – What strategies are being used to encourage attendance? HT – Attendance is currently running at a pleasing 96%; she added that the government are bringing in further regulations and may, in the future, give penalties out to parents directly, bypassing the school and HT. The balance between investigating absence for minor illness and unprofitably antagonising parents is a difficult one.	
10.01.23	**Policies** There were no policies to review at this time**.**	
11.01.23	**GDPR** No breaches at this time. The HT stated that GDPR support is paid for by an outside business but would like a Governor to work with them. The Chair SB added that she will make this an agenda item for the next FGB.	**SB**

Chair initials …….

12.01.23	**AOB** The Chair SB asked if Governors if they were happy to be part of a WhatsApp group to encourage Governors to look at their Governor emails and to ease any communication difficulties when arranging ad hoc meetings. Governors that attended this meeting agreed to this proposal and the Clerk will email all of the governors to make arrangements to set up this group.	**DD**
13.01.23	**Date of Next Curriculum, Standards and Communication Meeting:** The next meeting will be Monday 24th April 2023 at 16:30 **The Meeting closed at 18:15**	

Signed as a true record ……..

Dated ……

Chair initials …….