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Early Birds Breakfast Club - Covid 19 Risk Assessment & Key Points.

- Breakfast club will be held in Woodchester School Hall and children are to be dropped off outside the back door of the hall, in the back playground. Parents are asked **not** to enter the hall and a member of staff will greet you at the door and sign your child in. **As per school policy please wear a mask where possible.**
- Children will be asked to wash hands on arrival.
- Please advise by email or text any absences asap. www.woodchesterearlybirds@gmail.com or text 07966 523414
- Please do not attend if you or your child are unwell and showing symptoms of Covid 19.
- We plan to be outside as much as possible.
- Children will be delivered safely to their classrooms at 8.45 am.

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	• Staff • Parents /Carers • Children • Vulnerable groups • Anyone else who physically comes into contact with breakfast club.	<u>Hand Washing</u> • Hand washing facilities with soap and water in place. • Children will be asked to wash hands on arrival to Breakfast club. • Stringent hand washing taking place.	Staff and children to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues - Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout Breakfast Club.	All actions listed by Donna & Laura	ongoing	

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		• Drying of hands with disposable paper towels. • Gel sanitisers in any area where washing facilities not readily available <u>Cleaning</u> Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods. <u>Social Distancing</u> Social Distancing Parents and children to social distance at drop off times.-Reducing the number of persons in the breakfast club area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency (although this is not always going to be possible with small children, we hope to be outside as much as possible)	Encourage staff to report any problems Awareness of potential slip hazards due to hand washing. To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice. Information posters on display. Rigorous checks will be carried out to ensure that the necessary procedures are being followed. Masks to be worn where possible.			
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		<u>Wearing of Gloves</u> Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely. <u>PPE</u> <i>Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 In all settings individuals are asked to observe social distancing measures and practice good hand hygiene behaviours.</i> <i>Gloves, masks and aprons to be worn when dealing with a person/child displaying symptoms of Covid 19.</i> <u>Symptoms of Covid-19</u> If anyone becomes unwell with a new continuous cough or a high temperature in Breakfast Club they will be sent home and advised to follow the stay at home guidance. We would ask that if it develops to Covid 19 that we are informed asap.	Staff to be reminded on a daily basis of the importance of social distancing.			
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		If advised that if a member of staff, child or parent has developed Covid-19 and they were recently on our premises, staff will contact everyone who has been in contact with that person and guidance must be followed.	Staff to be reminded that wearing of gloves is not a substitute for good hand washing. Support will be offered to anyone who is affected by Covid 19			
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