Woodchester Endowed C. of E. (Aided) Primary School

Minutes of FGB Risk Assessment Zoom meeting held at 4pm on Friday 26th June 2020

Present: Lynn Pennington, Tessa Pemberton, Nina Robinson, Emma Limburn, Ann Bijkerk, Sally Bull

Apologies: Natalie Elliott, Caroline Witts, Rev Peter Francis, Helen Evans

Purpose of the meeting

1. To update governors on this week back at school with years R, 1 and 6.

2. To give governors an opportunity to ask questions about the week and to check on the Risk Assessment and any other documents sent out by the Head Teacher

Update from the HT

These are the notes provided by the Head Teacher at the meeting.

26/06/20 – Governors' review of the week

Risk Assessment

1. Risk assessment has been added to in response to the additional sessions taking place from next week.

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Current Pupil Numbers

<table>
<tr><th></th><th>Rec (max = 12)</th><th>Year 1 (max = 20)</th><th>Year 6 (max = 22)</th><td rowspan="2">Key Worker children = 9

EHCP = 1</td></tr>
<tr><td>End of Week – 26.06.20

7 new starters this week

Total starting</td><td>10</td><td>20

Including 3 Y1 key worker children</td><td>19</td></tr>
<tr><td rowspan="2">Additional opening take up

5 new bubbles created</td><td>Most children are attending the additional sessions</td><td colspan="3">Beech Class – all but 2 children

Hawthorn Class – all but 3 children

Juniper Class – all but 2 children</td></tr>
<tr><td colspan="4">New staff required to be in school who haven't been in school since March – 2 part time teachers and some MDSAs

2 of the new bubbles being led by a pair of teaching assistants

Each of the 5 new bubbles will get 3 morning sessions in school between Mon 29th June and the summer holiday</td></tr>
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	Activities will have a personal/social/emotional wellbeing focus Amount of home learning and other communication (zoom/phone calls) will be have to be reduced. New places – hall/marquee on field

Other updates coming through

Guidance Updates – due

Governors' questions

Does school need to open over the summer holidays?

This will be discussed in more detail once guidance has been received from DfE. The governors that were present at the meeting believe that the staff all need some time to recharge as this has been an extremely difficult time for them. Therefore, we believe that school should not open over the summer and if there are any families that need their children to be in school, we will direct them to the local authority.

Any Other Business

Transition for Year 6.

There has not been any joined up thinking on how to manage this with different secondary schools managing this in very different ways. We are still waiting on guidance as to what should happen. If children go to induction days at their future school, will they be able to come back to Woodchester before the end of the summer term?

Could all governors please send an email with their good wishes for Caroline Witts for Tessa to put together in a card. Contributions to Caroline's retirement fund can be taken to the school in an envelope between 8.45am and 9.30am or 2.30pm to 3.30pm.

Next Meeting

The next meeting will be the Full Governing Body at 7pm on Monday 6th July

The meeting closed at 4.40pm.