Woodchester Endowed C. of E. (Aided) Primary School

Minutes of FGB Risk Assessment Zoom meeting held at 4pm on Friday 12th June 2020

Present: Lynn Pennington, Tessa Pemberton, Nina Robinson, Emma Limburn, Helen Evans, Ann Bijkerk, Sally Bull

Apologies: Natalie Elliot, Caroline Witts, Rev Peter Francis

Purpose of the meeting

1. To update governors on this week back at school with years R, 1 and 6.

2. To give governors an opportunity to ask questions about the week and to check on the Risk Assessment and any other documents sent out by the Head Teacher

Note

The next Full Governor Body Meeting was due to take place on Monday 15th June. That will now take place on Monday 29th June at 7pm.

Update from the HT

These are the notes provided by the Head Teacher at the meeting.

12/06/20 – Governors' review of the week

Risk Assessment

1. No changes made to this – reminders to children about social distancing as much as possible

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Current Pupil Numbers

	Rec (max = 12)	Year 1 (max = 20)	Year 6 (max = 22)	Key Worker children = 6
Week beginning 8.6.20 Total children:43 Max total would be: 54 + key worker children	6 Including 0 Rec key worker children	16 Including 2 Y1 key worker children	14 Including 0 Y6 key worker children	EHCP = 1

Week beginning 15.06.20 **+1 Y1** **+2 Y6** **+2 Keyworker**				

Other updates coming through

Summer

- Does the LA have any thoughts on what Boris Johnson is referring to by 'summer catch up'? This seems to infer that some of the focus in the summer break will be educational rather than emergency childcare for NHS children.
    - LA have no idea at this moment but are expecting guidance next week from the Government to qualify this.Woodchester – waiting for this before considering.

Personnel

- Several of us Heads have contacted our staff to see who has pre-booked holidays for this summer, with a potential to require quarantine into the start of the next academic year. I have found that I have 7 members of staff in this position. Please can we have some urgent guidance from HR on this so we know we are responding to these staff members appropriately, particularly in terms of their pay?
    - Margaret Wilkins and the HR team are working on this.Woodchester – LP has not mentioned this to staff as yet. No one has approached Head regarding arranged foreign holiday.

- When will there be a LA staff risk assessment, we have been waiting for a significant amount of time and, as yet, have only been able to use those supplied by other Heads.
    - Phil to chase this.Woodchester – all staff were consulted and asked if they required a specific personalised risk assessment throughout the key worker children period as well as from 1st June. No staff requested this.

Transition

- Have the secondary schools agreed on an induction week as this would then free up some schools to welcome other children back?
    - So far, Secondary schools looking to invite small number of children with EHCPs for induction. No further info as yet. We have sent all paperwork on to next settings where this has been requested

Wider re-opening

Examples of questions arising in other schools – illustrates some of the challenges we face.

- A question to ask please, following the government statement yesterday, I assume we will get additional information, but something that would massively help us with our planning is if children in the same year group could be together at playtimes. This would mean a group

of around 20, and we will keep them socially distant of course. We also have big spaces for them to be in.
    - No – bubbles of no more than 15.

- One further thought, if we have a large space, such as a school hall, that could fit a larger group (of 21!) maintaining a 2m space between children, could this be considered? I'm thinking specifically of my Year 6 cohort, who socially would like to spend time with their friends, and would also support us with the space available in school.
    - No – bubbles of no more than 15.

- Can siblings count as 1 in a class so you might have 16 in a group with twins for example from the same family?
    - No they are two separate children.

- Woodchester – waiting for further guidance regarding the next few weeks and September – due out next week. Some Y2 parents have been asking if there is any capacity to bring their children back. Also had a question about potential for child to repeat a year. (see updated guidance below about this)
- Bubble numbers continue to grow – another small increase next week. Staffing stable at the moment.

DfE:

Included in yesterday's update What parents/carers need to know about schools and other education settings during the coronavirus outbreak (updated 11 June: guidance), there is now specific reference to the question of whether pupils can/should repeat an academic year: *1.15Can my child repeat a year?*

Also, there is increased guidance for parents/carers re **education for children at home** (sections 8.1/8.5) and **information on keeping children safe online** (sections 8.7/8.8).

1.15 Can my child repeat a year?

Once a child has been admitted to a school it is for the head teacher to decide how best to educate them. This may, on occasion, include deciding that a child should be educated in a year group other than the one indicated by their age. Such decisions should be based on sound educational reasons and in consultation with parents.

We do not currently anticipate that children and young people will need to repeat a school year as a consequence of the coronavirus outbreak. We continue to look at all options to make sure children and young people get the support they need to continue their education during the coronavirus outbreak and make up for time spent out of school.

However, it remains possible for headteachers to agree this in individual cases if they think it is appropriate.

Governors' questions

Currently there are some staff that cannot come into school. Will that change soon?

Having a number of teachers at home does mean that they can support the children that are having "Home Schooling". They provide a balance of support. If they come back into school that would reduce that cover.

Is there any chance that we will be able to have a Year 6 celebration?

It is something that is being considered but with the current guidelines of only allowing a maximum of 15 people to gather in one place it would not be possible. The situation will be monitored.

What is happening about the transition into Reception?

Buddy letters are currently being created and will be sent out by email. There will be a couple of meetings for new parents to come in. A maximum of 11 parents in each meeting. A governor will be required to attend.

There will also be a Zoom meeting for all the new reception children.

Do we know about the class groups for next year?

Letters should be going out next week.

Is the school happy with how playgroup is working for space and the gate system?

Yes very happy.

Some parents are using Twinkle rather than Class Secrets, is it possible to roll that out across the board for those families that would like it?

Sadly no as this is a licensed product and it would be too expensive to give it to all families.

Any Other Business

Please could the topic of "What happens when school comes back properly" on the agenda for the next Full Governor Meeting.

The Chair has forwarded the next issue of "Whats Up Gov". There is new governor training which could be useful .

The thank you email that was sent out was very well received by the staff. They were very grateful.

The mosaic that was created by Year 6 has been used to send a Thank You to Rob Stevens who is retiring from the diocese in July.

Reverend Francis conducted a Zoom worship this week with our school and also children at Brimscombe. This went down very well.

Next Meeting

The next meeting will be at 4pm on Friday 19th June

The meeting closed at 4.30pm